| **Member Information** | | |
|---|---|---|
| Youth's Name: | | Medicare #: |
| Birth Date (dd/mm/yy): | Age: | Male ☐ Female ☐ Non-Binary ☐ |
| Youth Email: | | |
| Home Address: | | |
| School: | Grade: | School language of instruction: |
| Primary language spoken at home: | | |
| **Parent/Guardian Information** | | |
| **Parent/Guardian #1:** | | Relationship: |
| Phone Numbers: | | |
| ***Contact Email is required for important program communication*** | | Email: |
| **Parent/Guardian #2:** | | Relationship: |
| Phone Numbers: | | |
| Email: | | |
| **Emergency Contact (other than Parent/Guardian)** | | |
| Contact #1 | | Relationship: |
| Phone Numbers: | | |

**Additional Information:**

Learn On Youth can arrive to the program **after 6:00** pm. All youth must be picked up before and no later than 8:15 pm.

Method of Departure: ☐ Walking ☐ Pick up by Parent/Guardian

**Please communicate any changes throughout the year.*

Are there any specific courses or academic subjects to be worked on? (youth must bring material to work on)

Any medical/health related issues or allergies that we should know about for safety reasons? (Please include as much detail as possible.)

Is there anything you want us to know to help better serve your youth while attending the program?

Signature of Parent/Guardian: _____ Date: _____

# Fredericton Boys' and Girls' Club Inc.
# Media Consent Form – CHILD/YOUTH

**Name of Child/Youth:** _____

Dear Parent or Guardian,

Your child may participate in an event or activity run by the BGC of Greater Fredericton Inc. where photos, videos or audio of Club members may be taken for promotional/educational/fundraising purposes. Please read this Media Consent Form carefully and indicate below your permission.

***SECTION 1 – CHILD/YOUTH (18 YEARS OR UNDER) MEDIA CONSENT***

* I hereby give the BGC of Greater Fredericton Inc.(FBGC) consent to use and reproduce my child's/youth's (print name of child/youth)_____first name/image for promotion purposes related to FBGC and/or external partners. My child's/youth's first name(unless otherwise authorized)/image may be published or used in newspapers, promotional videos, television commercials, program brochures, posters, on World Wide Web or otherwise displayed to the public or used for other educational/fundraising purposes, either in whole or in part by FBGC, and/or external partners. I release FBGC and its agents from any and all claims, of any nature, based on any uses of the above.

☐ I Accept
☐ I Decline

I certify that I am over 18 years of age and am under no legal or contractual disability to grant the rights and license above.

Print name: _____

_____ _____

Parent/Guardian Signature Date

***SECTION 2* - CONFIDENTIALITY CONCERN**

* If you have a safety concern regarding your child/youth and **do not** want your child's name/image used for the purposes stated above, please indicate here: I Decline ☐

_____ _____

Child's/Youth's Name Date

* **Note: It is the parent/guardian's responsibility to notify the staff if the status of this consent changes.**

**Hello, Learn On Parents, Guardians and Youth!**

Learn On offers a quiet, safe, **scent-free**, and supportive environment for middle and high school aged youth (ages 13- 21) to access free homework help. Learn On is available Wednesday evenings, beginning at 6 pm and ending promptly by 8:15pm. Youth may arrive after 6:00 pm and must be picked up before/by 8:15pm latest. Consistently late pick ups may result in an earlier designated pick up time.

- ***First night of program Wednesday Nov 18th***
- *Wednesday Dec 16th is last session until Jan 6th*

Registration forms for 2026-2027 must be completed in full.

NEW REGISTRATIONS – allow for 24 hours to process the forms prior to youth attending.

Registration forms can be accessed from our website bgcfred.com, can be scanned/emailed to education@bgcfred.com , and we will also have hard copy forms printed to hand out for those who need them. Forms may also be dropped off between 8:30 and 4:30 Monday to Friday at 499 Canterbury Drive.

Our team will communicate with families and youth mainly through email. Therefore, we ask that you regularly monitor the email address you provide. Please be aware that we do not have an Academic Program Coordinator this year so email will be monitored weekly but not daily education@bgcfred.com

**Youth Expectations**

Youth are expected to arrive at Learn On prepared, with homework, projects or studying material they may need assistance with or to work on. While tutors will be on-site to provide support to youth, tutors will be supporting all youth attendees of the program. Youth may not always have one-on-one support throughout the evening though the team will do their very best. Parents/guardians will be contacted if youth arrive without material to work on and in some cases may need to pick them up early.

**Winter months**

Winter months can be challenging with school closures, power outages and poor weather. Learn On will not run on days when school has been cancelled, or on evenings of poor weather and deteriorating road conditions. Staff will always evaluate these circumstances with the safety of staff and attendees in mind.

For safety reasons, all youth will be required to bring a pair of indoor shoes. Regular safety drills will be practiced, so all youth will need to wear dry shoes for the program.

**Cancellations**

If Learn On must close for any reason, an email will be sent out. We will also do our best to update our Facebook page of any changes to programming. Please be sure to monitor your email and/or our Facebook page on days of potential closures. We will also post a note on the exterior door.

# 📚 Tech Center Guidelines for Youth

How we keep our shared learning space *safe, focused, and welcoming*

## Show Respect

- Speak kindly and treat others as you would like to be treated.
- Respect each person's space, belongings, identity, and differences.
- Follow staff directions promptly; staff are here to help you succeed.
- Keep the Tech Center scent-free to protect people with allergies or sensitivities.

## Stay Focused

- Use computers and other devices for schoolwork.
- Avoid games, social media, and entertainment videos unless staff have approved them for an assignment.
- Use your time in the Tech Center to learn, work, and grow.

## Keep Noise Low

- Use a quiet voice when you need to speak.
- Use headphones for all audio. Bring your own, or ask staff whether a pair is available.
- Let staff know if you need to make/take a call.

## Use Equipment Responsibly

- Handle computers, devices, and accessories with care.
- Do not change settings or download files, apps, or software without permission.
- Tell staff right away if equipment is damaged or not working properly.

## Stay Safe Online

- Protect personal information, including your full name, address, contact details, and passwords.
- Visit only appropriate, school-related websites.
- Tell a trusted adult immediately if you encounter anything unsafe, inappropriate, or uncomfortable online.

## Care for the Space

- Keep your work area clean and organized.
- Keep food and open drinks away from computers and other equipment.
- Before leaving, tidy your area and push in your chair.
- Bring indoor shoes during winter months.

## Ask for Help

- If you are stuck, confused, or need support, ask a staff member for help.
- Everyone has different strengths, and it is always okay to ask for a hand.

## Use the Center as Intended

- Use the Tech Center only during approved hours and with staff permission.
- Remain in designated areas and use the space only for approved activities.

## Bathroom Visits

- Let staff know before leaving the Tech Center to use the bathroom.
- Leave the area clean and return promptly.
- Report any safety or cleanliness concern to staff.

## End-of-Evening Routine

- Finish your work and begin cleaning up when staff give the end-of-evening reminder.
- Save your work, sign out of devices, return borrowed items, and leave your area tidy.
- Follow the approved departure plan and check in with staff before leaving.

## Emergency Procedures

- Stop what you are doing and listen carefully to staff during an alarm or emergency drill.
- Leave devices and belongings behind unless staff tell you otherwise.
- Move calmly to the designated location, remain with the group, and wait for further instructions.

## Remember

Everyone helps shape the Tech Center. By following these guidelines, we keep it **safe, quiet, welcoming, and ready for learning**.